

Agenda

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Licensing and Gambling Acts Committee

Date: **Tuesday 27 January 2015**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

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Licensing and Gambling Acts Committee

Membership

Chair Councillor Colin Cook Jericho and Osney;

Vice-Chair

Councillor Ruthi Brandt	Carfax;
Councillor Mary Clarkson	Marston;
Councillor Van Coulter	Barton and Sandhills;
Councillor James Fry	North;
Councillor Stephen Goddard	Wolvercote;
Councillor Michael Gotch	Wolvercote;
Councillor David Henwood	Cowley;
Councillor Rae Humberstone	Blackbird Leys;
Councillor Mark Lygo	Churchill;
Councillor Chewe Munkonge	Quarry and Risinghurst;
Councillor Scott Seamons	Northfield Brook;
Councillor Dee Sinclair	Quarry and Risinghurst;
Councillor Elizabeth Wade	St. Margaret's;
Councillor Dick Wolff	St. Mary's;

The quorum for this Committee is five, substitutes are not permitted.

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 LICENSING AUTHORITY ACTIVITY REPORT APRIL TO
DECEMBER 2014

7 - 14

The Head of Environmental Development has submitted a report which details the progress made by the Licensing Authority under the Licensing Act 2003 and Gambling Act 2005 during the period: 1st April 2014 to 31st December 2014.

Officer recommendation: That the Committee notes the contents of the report; and make any comments and recommendations regarding the future work of the licensing function.

4 LICENSING FEES AND CHARGES FOR 2015/16

15 - 20

The Head of Environmental Development has submitted a report which details a report to the proposed licence fees for 2015/16 where the Council has discretion over the level of fee charged.

Officer recommendation: That the Committee note the licence fees and charges set by statute; and agree the licence fees and charges for 2015/16 as set out in this report.

5 MINUTES

21 - 22

Minutes from 10 June 2014

Recommendation: That the minutes of the meeting held on 10 June 2014 be APPROVED as a true and accurate record.

6 DATES OF FUTURE MEETINGS

19 May 2015
14 September 2015
26 January 2016

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licences for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹ Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.